**one. your library card**

Your FIU One Card (Faculty ID) is your library card. The 14-digit number on the back of the card is your library account number.

**two. off-campus access**

Most electronic materials, including journals, databases and books, are available from off campus. Use the off-campus access button on the library homepage to enter your library account number/FIU credentials and access resources anywhere.

**three. course reserves**

Reserves provides a place to house materials assigned to students enrolled in your classes. Materials may be in print, electronic, and/or multimedia formats. For more information, visit Course Reserves online or call the reserve desk at your campus:

BBC: (305) 919-5936

MMC: (305) 348-3775

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**FAQs**

**How do I find out when the Libraries open & close?**

Call the library hours hotline at 305-348-2479.

Visit the library’s home page, library.fiu.edu & scroll down to the bottom for “This Week’s Hours” or select Full Library Hours for the complete schedule.

Like us on Facebook or follow us on Twitter as @FIULibraries and you can receive updates on our operating hours.
four.
borrow from other libraries

If you need an item that is not owned by your campus library, we can help! Intercampus and InterLibrary Loan will deliver materials from other FIU Libraries as well as libraries outside of FIU to your campus, or when possible, electronically to your computer. Use the Borrow from Other Libraries link on the library homepage to access the ILLiad system and request materials.

five.
faculty document delivery & pull services

Need an article or book available only in print at one of our FIU Libraries? Print articles will be scanned and delivered electronically to your desktop. Books will be pulled and placed on hold for you at the hold shelf at the Green Library, Biscayne Bay Campus Library, Engineering Library Services Center, or the I-75 in Miramar Center. Use the Borrow from Other Libraries link on the library homepage to access the ILLiad system and request these delivery services.

six.
liaisons / information & research services

Your liaisons and reference librarians can answer questions you may have about library services or resources. Services are available in person at the reference desk and via phone, email, chat, or by appointment. To access the email and chat services, click on the Ask Us bubble on the library homepage. To access the reference desks by phone, call: BBC: (305) 919-5726 MMC: (305) 348-2454

seven.
library instruction sessions

Library sessions are geared toward your needs and helping students develop skills which will assist them in fulfilling research assignments. We can cover a variety of skill levels and content, from basic tours to graduate research needs. To schedule an instruction session, call: BBC: (305) 919-5726 MMC: Contact your library subject liaison listed in the enclosed publication or visit go.fiu.edu/libraryliaisons to find your liaison

FAQs

Are there Library Services available at FIU centers?
The FIU Libraries offer select services at the I-75 in Miramar and the Engineering Center, including delivery of materials, instructional sessions, and research assistance – by appointment.

For information on the I-75 center, visit: libguides.fiu.edu/broward
For information about Engineering Library Services, visit: go.fiu.edu/els

eight.
libguides

Librarian-created guides are available to help students and researchers navigate their way through the Libraries’ resources. Guides can be created for subject areas, your courses, or even specific assignments. Browse our growing collection of guides at libguides.fiu.edu
Contact your library subject liaison for more details.

nine.
recommending purchases

Faculty are encouraged to recommend titles for library collections. If you would like to request that the library purchase a book or other materials, fill out the OLAS Faculty Materials Request Form available online at go.fiu.edu/faculty

Contact your library subject liaison for more details.